**BBI Proof of Concept Application Guidance**

**Identifying the next wave of engineering-driven synthetic biology innovations with commercial potential**

**Key dates:**

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| --- | --- |
| Deadline for submission of applications  | **17:00 Friday 6 March 2020**  |
| Panel review of applications  | Wednesday 25 March 2020 |
| Feedback to applicants (no later than) | Friday 3 April 2020  |
| Projects completed  | **31 March 2021** |

**Applications MUST:**

* Describe synthetic biology or biodesign innovations
* Identify one or more key milestones
* Include an impact plan and route to sustainability
* Include potential users and stakeholders

**Applications should include:**

* A completed BBI PoC application form
* A 2-page case for support
* fEC costing

**Eligible costs:**

* Research costs to accelerate the transition from fundamental research to translational development projects by supporting preliminary work to establish the viability of a particular translational approach
* Events, meetings and workshops to explore possible applications of research, identify priorities and developing links with potential users, stakeholders and beneficiaries
* Staff (DI) to undertake these activities
* Other costs as justified by the project and in remit with the UoB IAA fund guidelines
* BBI PoC funds will cover 100% of directly incurred costs and DA investigator and technician time where justified

**Funds available:**

* Awards will normally be between £5,000 - £15,000
* We anticipate funding 4 – 10 projects
* The call budget is £50k
* All project end dates must be on or before 31 March 2021

**Applicant eligibility:**

* This scheme is open to all permanent academic staff or independently funded research fellows at the University of Bristol
* External academic and commercial collaborators and partners are welcome, however all projects must have a University of Bristol PI
* Applications from Engineers or that include collaborations with Engineering are strongly encouraged

**Costings and approvals:**

Please work with your Finance Services colleagues to work up a full costing using the fEC tool and submit this for approval in the normal way. Please use the BBSRC funding template in the costing tool, but make your Finance colleagues are aware that these funds will be an internal transfer from the BBI fund.

**Facilities and instrument access costs:**

Access to University facilities is an eligible DI cost.

Access charges to the BioSuite and the 700MHz NMR will be covered by the BBI, therefore you do not need to include these costs in the fEC tool. Please include usage requirements in the application form and discuss these with the relevant Facility Managers at the earliest opportunity.

<https://www.bristol.ac.uk/biodesign-institute/facilities/>

**Case for support*:***

Please submit a case for support or no more than 2 pages in addition to the application form. This should cover:

* Background
* Technical description of the proposed work and methodology
* References

Please contact k.sedgley@bristol.ac.uk if you require any further details.